

UN-REDD Programme
Third Executive Board meeting
21 June 2019, Bonn Germany

INFORMATION AND LOGISTICS NOTE

Venue

The Third meeting of the UN-REDD Executive Board (EB3) will take place in Bonn on **21 June** at the following:

Marriott Bonn Hotel
(Hammerschmidt room)
Platz der Vereinten Nationen 4
53113 Bonn

Lunch will be offered to EB meeting participants at the Parliament restaurant of the Marriott Hotel.

Entry Visa

Participants who will need a Schengen visa are advised to apply for it at the German consulate (or the first entry point in the Schengen states) as soon as possible to allow for substantial lead time for the visa application process. For information, the list of countries that need a Schengen visa can be accessed [here](#). UN Agencies colleagues should check with their respective travel office for the visa-travel requirements.

Schengen visa requirements may differ in each country, please inquire directly with the Embassy or consular office in your respective country for a complete list of the required documents. To check some of the visa requirements, please click [here](#).

When applying for the visa, bear in mind that some Embassies or Consular offices may require you to submit the required documents and apply in person. An appointment at the Embassy or Consulate is usually required to be made in advance. It is recommended to arrange the appointment at least 3 weeks prior to departure.

Please also note other visa requirements for countries where you might have a flight stopover *en route* to Bonn.

Should you have any general queries regarding entry visa, please feel free to write directly to: frances.lim@un-redd.org.

Travel of Sponsored participants

Sponsored participants are entitled to a return air ticket in economy class from their home country to Bonn, Germany, at the least-costly fare and most direct route, in accordance with UN travel rules. Sponsored participants' travel (air ticket, reduced DSA, terminal allowance) will be processed by FAO. Ms. Maria Elena Ruffini (MaElena.Ruffini@fao.org) is the focal person for travel arrangements of funded participants and will be responsible for sending the the issuance of electronic air ticket by e-mail.

Kindly note that FAO has implemented a firm policy for issuance the air tickets 15 days prior to departure. This means that UN-REDD sponsored participants' tickets must be issued by **4 June 2019**.

Transportation in Bonn

Bonn is located approximately 20 minutes journey time from south of Cologne and two hours north-west of Frankfurt/Main and can be reached from three airports: (i) Cologne/Bonn airport, (ii) Frankfurt International and (iii) Düsseldorf airport.

Participants arriving at **Cologne-Bonn Airport** can reach Bonn city centre **by taxi** (cost from the airport to the Bonn city centre is approximately €45.00), or **by bus** (SB 60), departing from the bus stop at Terminal 1 to the city centre (final stop "*Hauptbahnhof*" the main railway station in Bonn). The bus ticket costs about €9.00 one-way and can be used for connecting to your hotel within the Bonn city perimeter.

Participants arriving at **Frankfurt International Airport** may wish to take the train to Siegburg/Bonn. There is high-speed train service (ICE) between the Frankfurt airport and Siegburg/Bonn. Travel time is approximately 40 minutes and a ticket costs approximately €66.00 (2nd class). Departure is from the long-distance train station (Fernbahnhof) in the airport complex; direction is Cologne. The station stop for Bonn is the town of Siegburg (get off at Siegburg/Bonn). Taxis are available from Siegburg to Bonn for approximately €35.00. You can also catch the tram 66 from Siegburg to Bonn (ticket price €5.10, press 3 on the ticket machine). The tram journey takes about 25 minutes.

Normal train service between Frankfurt International Airport and Bonn main railway station (Hauptbahnhof) is also available (from the long-distance train station (Fernbahnhof) in the airport). Travel time is approximately 1 hour 45 minutes and a ticket costs about €45.00 (2nd class).

Accommodation

Sponsored participants do not need to book a hotel room. They will be booked at the Marriott Bonn Hotel for the duration of the EB3 meeting, and will be covered and paid by the Programme.

For non-sponsored participants, the Secretariat has secured a limited number of rooms at the Bonn Marriott Hotel for the dates of the EB meeting, at the negotiated rate of €149/day, inclusive of breakfast. If you would like to reserve a room, please send an email to Frances.Lim@un-redd.org, with your detailed travel dates/time. The limited rooms will be on a first-come, first-serve basis.

How to get to the meeting venue

By tram (U-Bahn)

- From the main railway station (Hauptbahnhof) in the city centre: Take tram 63 or 16 (direction Bad Godesberg) or tram 66 (direction Bad Honnef or Ramersdorf) and get off at the stop "Heussallee/Museumsmeile".
- From Bad Godesberg station (Bahnhof): Take tram 63/16 (direction Hauptbahnhof) to the stop "Heussallee/Museumsmeile". <Tram 63/Tram 16>.

Upon arrival at the stop "Heussallee/Museumsmeile", exit the station following the sign that says "UN Campus" and continue walking straight ahead for about 5 minutes until you see a large white building in front of a higher building being the **Langer Eugen** (UN building).

By bus

From Bonn city centre (Hauptbahnhof) or from Bad Godesberg city centre, take Bus 610 or 611 to the stop "Deutsche Welle". After getting off, continue walking down Heussallee for about 5 minutes till you see a large white building in front of a higher building -- the **Langer Eugen** (UN building).

Tram or bus tickets can be obtained from ticket machines in the stations or on the bus or tram when you board. For going around Bonn, press the 1b button, one-way ticket (1 trip) costs €2.90; a multiple ticket for 4 trips costs €11.30.

[Click here](#) for more information on Bonn buses and trams.

By taxi

The fare for a taxi ride to the **Langer Eugen** from Bonn city centre (Hauptbahnhof - main railway station) is around €10.00 and from Bad Godesberg city center is about €15.00.

The central phone number for Bonn taxis is +49 (0)228 555 555.

Other useful information

Weather in Bonn

The average weather temperatures in Bonn during the month of June is 22°C (high); 13° (low)

Electricity and voltage

230 V; 50 Hz; Socket-plug type below


